



**REPUBLIC OF ALBANIA
MUNICIPALITY OF FIER
PUBLIC SERVICES ENTERPRISE**

No. _____ prot.

Fier, dated _____ 2026

MINUTES

On the drafting and justification of the technical specifications in the procedure with the object: **“PURCHASE OF GRAVEL”**

APPROVED
DIRECTOR
ARJAN NDREU

Pursuant to the Director’s Order no. ____ prot., dated ..2026, “On drafting the technical specifications for the procedure with the object: ‘PURCHASE OF GRAVEL’”, and in support of Law no. 162 dated 23.12.2020 “On Public Procurement”, as amended, and Article 13 of the Decision of the Council of Ministers no. 285 dated 19.05.2021 “On Approval of Public Procurement Rules”, as amended, the working group drafted the technical specifications and special qualification requirements for the procedure with the object: **“PURCHASE OF GRAVEL”**, as follows:

The goods to be offered for the procurement procedure we are tendering must comply with the requirements below “or its equivalent” in order to fully guarantee the quality of the product to be tendered according to the needs of the Public Services Enterprise of Fier.

TECHNICAL SPECIFICATIONS

For the Object: **“PURCHASE OF GRAVEL”**

1. **Gravel:** It is required to be produced from crushed stone material processed by machinery and mixed in fractions up to 65 mm. It must also be accompanied by a gravel analysis sheet with a description of the characteristics of the gravel offered.
 2. The material shall be delivered by the supplier (the winning economic operator) to the site using its own transport vehicles (owned or rented under a lease contract) according to the contractor’s requirements.
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TECHNICAL SPECIFICATIONS AND THEIR JUSTIFICATION FOR EACH ITEM

For the Object: “PURCHASE OF GRAVEL”

DESCRIPTION

JUSTIFICATION FOR FULFILLMENT OF THE ANALYTICAL TECHNICAL SPECIFICATIONS

Construction Material, Gravel 0–65 mm (sub-base)

Construction Material, Gravel 0–65 mm (sub-base) “QUALITY”

1.1 Quality of Materials

The materials included in the Bill of Quantities shall comply with the relevant clauses of these Specifications.

Construction Material, Gravel 0–65 mm (sub-base) “MATERIAL SAMPLES”

1.2 In addition to the special provisions for sampling and testing of materials, the Contractor shall submit to the Contracting Authority, upon its request, samples of these materials or goods which the Contractor proposes to use.

Construction Material, Gravel 0–65 mm (sub-base) “QUALITY COMPLIANCE CONDITIONS”

1.3 The Contracting Authority may reject any material or goods which, in its opinion, are of lower quality than the sample previously approved, and the Contractor shall immediately remove such materials or goods from the Site and provide other goods and materials that will obtain the approval of the Contracting Authority at its own expense (the contractor’s expense). The cost of supplying these samples and delivering them to the inspection or testing site shall be included within the tendered prices and percentages.

Construction Material, Gravel 0–65 mm (sub-base) “CERTIFICATES OF LABORATORY TESTS OF CONSTRUCTION MATERIALS”

1.4 Certificates of laboratory tests of construction materials. In cases where the Contracting Authority has not inspected the material certificates at the place of production, the Contractor shall obtain the test certificates from the Supplier and submit them to the Contracting Authority. These certificates shall confirm that the construction materials in question have been produced in accordance with the requirements of the Specifications and shall provide the results of all tests carried out. The Contractor shall provide suitable equipment/tools for identifying

the materials and goods delivered to the Site together with the corresponding Certificates. All costs arising in accordance with this Clause shall be considered included in the tender prices and percentages.

Construction Material, Gravel 0–65 mm (sub-base) “QUALITY STANDARDS”

1.5 Quality and Sources of Materials, Characteristics of Materials.

The materials to be used during the works must comply with international standards and regulations for civil works materials, both in terms of quality level and safety conditions determined in standard EEC 89/106 or its equivalent. In cases where there are no specific requirements, the materials must be of the best quality available on the market and used for the intended purpose. Nevertheless, the materials must be approved by the Contracting Authority before being put into use.

Construction Material, Gravel 0–65 mm (sub-base) “ADDITIONAL LABORATORY TESTS”

1.6 After examining the quality certificates issued by the Contractor, the Contracting Authority shall require further laboratory tests, which shall be carried out at the Contractor’s expense. If the results of these tests differ from those of the certificate, measures shall be taken for the necessary changes in quality and quantity for the gravel material, and a new quality certificate shall be issued. For all delays in material supply resulting from the above discrepancies, which also cause delays in the contract duration, a penalty shall be applied according to the General Conditions of the Contract. The Contractor is obliged to continuously and periodically present, for the supply of materials in continuous use, tests and analyses of the materials to be used, covering all costs of collecting and sending samples to the site laboratory or other authorized laboratories.

Construction Material, Gravel 0–65 mm (sub-base) “TRANSPORT”

1.7 Transportation of Materials.

Transportation of construction materials shall be carried out using the Contractor’s vehicles and is included in the unit price of the material. Supply shall be carried out according to the needs of the Contracting Authority at the time and place designated by the latter.

1. Ajet Xeba – Engineer at the Enterprise
2. Astrit Murataj – Sector Head
3. Demir Demiraj – Technician at the Enterprise